



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
CAMPUS DI FORLÌ

DEPARTMENT OF POLITICAL AND SOCIAL SCIENCE  
Unofficial call for application to the Master's Degree Programme in  
**SCIENZE INTERNAZIONALI E DIPLOMATICHE (LM SID)**

**CLASS LM-52 – International Relations**

(degree programme code 6058)

Website

<https://corsi.unibo.it/2cycle/InternationalRelationsDiplomaticAffairs>

ACADEMIC YEAR 2024/2025

## SUMMARY

|  |    |
|--|----|
| POINTS OF ATTENTION AND GENERAL CALENDAR.....  | 2  |
| GENERAL CALENDAR .....   | 2  |
| CANDIDATES WITH PREVIOUS ACADEMIC STUDIES .....  | 5  |
| SCHOLARSHIP DEDICATED TO THE MEMORY OF PROF. GIANPAOLO ROSSINI .....   | 6  |
| 1 – AVAILABLE PLACES.....  | 6  |
| 2 – ADMISSION REQUIREMENTS.....  | 7  |
| 2.1 – SPECIFIC REQUIREMENTS AND PROCEDURES FOR INTERNATIONAL STUDENTS.....   | 10 |
| 3 – SELECTION PROCEDURE AND EVALUATION CRITERIA.....   | 12 |
| 4 – APPLICATION PROCEDURE .....  | 16 |
| 5 – ADMISSION RANKING LISTS.....   | 19 |
| 6 – ENROLMENT.....   | 19 |
| A. Candidates who enrol for the first time.....  | 19 |
| B. Admitted candidates enrolled at another Italian University who wish to transfer .....   | 22 |
| C. Admitted candidates already enrolled at another degree programme of the University of Bologna (or students enrolled in the previous degree regulation opting to change to the new regulation) ..... | 22 |
| D. Tuition fees and benefits .....   | 23 |
| 7 – CLEARING PROCEDURE.....  | 25 |
| 8 – FINAL INFORMATION AND CONTACTS .....   | 26 |

*This university has started an awareness-raising campaign aimed at contrasting gender stereotypes. In this respect, it has been decided to give more linguistic visibility to differences. Wherever in this document the masculine form has been used with the sole purpose of simplification, it shall be deemed to refer in an inclusive manner to all the people operating in the community.*

## POINTS OF ATTENTION AND GENERAL CALENDAR

This call for applications contains the provisions which regulate the admission to the Second Cycle Degree with restricted degree in “*Scienze Internazionali e Diplomatiche*”, class LM-52 – *International Relations (degree programme code 6058)*.

From the academic year 2024/2025 the Second Cycle Degree in *Scienze Internazionali e Diplomatiche* offers two curricula:

- **Curriculum POLITICA E SICUREZZA INTERNAZIONALE**, taught in Italian
- **Curriculum TRANSNATIONAL CHALLENGES AND GLOBAL GOVERNANCE**, taught in English.

The qualification awarded for both curricula is the Second Cycle Degree in “*Scienze Internazionali e Diplomatiche*”, class LM-52, while the language of instruction (Italian or English) will be attested in the enrolment and graduation certificates and in the Diploma Supplement.

Upon request, the Student Registration Office will be able to release a certificate on the curriculum attended (**Politica e sicurezza internazionale** in Italian and **Transnational Challenges and Global Governance** in English).

**The admission criteria are the same for both curricula**, with the sole exception of the requirement of the Italian language knowledge for the non EU candidates residing abroad, as detailed in [section 2.1](#).

There is not a predetermined number of places per curriculum in the two intakes.

Successful candidates will choose the curriculum at the time of enrolment ([section 6](#)).

Enrolled students will be allowed to change curriculum by the terms annually announced on the website of the degree programme. The request will be evaluated by the Degree Programme Board.

More information on the degree programme (regulation, admission requirements, study plan, learning outcomes, academic calendar and timetable, information and contacts etc.) is available at:

<https://corsi.unibo.it/2cycle/InternationalRelationsDiplomaticAffairs>

## GENERAL CALENDAR

TWO SELECTING INTAKES ARE SCHEDULED.

AVAILABLE PLACES FOR EACH INTAKE AND QUOTA IN THE ACADEMIC YEAR 2024/2025 ARE INDICATED IN THE **GENERAL CALENDAR** HERE BELOW AND IN THE [SECTION 1](#) OF THE CALL.

**Italian, EU candidates, Non-EU candidates with EU equivalent status, Non-EU candidates residing outside Italy can apply in the first, the second or both intakes.**

Candidates who applied in the first intake can apply again in the second intake according to the terms and conditions laid down in the call, without paying again the registration fee. In this case, the documents submitted in the second intake will be evaluated.

Specific information for the non-EU candidates residing abroad and/or with an entry qualification obtained abroad are detailed in [section 2.1](#) and [section 6](#) and at

<https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/procedures-for-degree-programmes> and <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>

at

The selection is based on:

- **assessment of entry requirements and knowledge of English of B2 level;**
- **assessment of the suitable personal preparation** (academic background, consistency of the credits obtained in previous studies with LM SID, internationalization experiences and other activities related to the educational path),

according to the intakes and deadlines reported below.

A B2 level English test is scheduled for the candidates who do not meet the entry requirement of the English language.

The terms reported below in the GENERAL CALENDAR are MANDATORY and cannot be waived in any way:

### **FIRST INTAKE**

Italian, EU and Non-EU candidate with EU equivalent status: **80 places**

Non-EU candidates residing outside Italy: **10 places**

| <b>STEPS</b>  | <b>DATES</b>  |
|---|---|
| 1. Application and on-line submission of documents  | <b>By 6 MAY 2024, h 13:00 (CEST)</b>  |
| 2. Test of Italian language knowledge<br><i>(only for the non-EU candidates residing abroad who wish to enrol in the curriculum taught in Italian)</i>  | List of test dates and deadlines at <a href="https://www.unibo.it/en/ItalianLanguageTest">https://www.unibo.it/en/ItalianLanguageTest</a> |
| 3. Publication:<br>- results of the assessment of entry requirements and of B2 level knowledge of English<br>- list of candidates who are required to take the B2 level English test<br>- results of assessment of the Italian language knowledge for the non-EU candidates residing abroad | 10 May 2024   |
| 4. B2 level English test<br><i>(only for the candidates who do not meet the entry requirement of the B2 level English knowledge)</i>  | 13 May 2024, h 10:00 (CEST)   |

| STEPS  | DATES   |
|--|---|
| 5. Publication of results of the B2 level English test | 14 May 2024                                     |
| 6. Publication of rankings                             | 31 May 2024, from h 13:00 (CEST)                |
| 7. Enrolment of selected candidates                    | From 6 June 2024, h 13:00 (CEST) to 1 July 2024 |
| 8. Deadline for graduating for enrolled students       | 30 December 2024                                |

## SECOND INTAKE

Italian, EU and Non-EU candidate with EU equivalent status: **40 Places + places not assigned in the first intake**

Non-EU candidates residing outside Italy: **10 places + places not assigned in the first intake**

| STEPS   | DATES   |
|---|---|
| 1. Application and on-line submission of documents  | <b>FROM 7 MAY 2024 TO 3 JULY 2024, ORE 13:00 (CEST)</b>   |
| 2. Test of Italian language knowledge<br><i>(only for the non-EU candidates residing abroad who wish to enrol in the curriculum taught in Italian)</i>  | List of test dates and deadlines at <a href="https://www.unibo.it/en/ItalianLanguageTest">https://www.unibo.it/en/ItalianLanguageTest</a> |
| 3. Publication:<br>- results of the assessment of entry requirements and of B2 level knowledge of English<br>- list of candidates who are required to take the B2 level English test<br>- results of assessment of the Italian language knowledge for the non-EU candidates residing abroad | 8 July 2024   |
| 4. B2 level English test<br><i>(only for the candidates who do not meet the entry requirement of the B2 level English knowledge)</i>  | 9 July 2024, h 10:00 (CEST)   |
| 5. Publication of results of the B2 level English test  | 10 July 2024  |
| 6. Publication of rankings  | 26 July 2024, from h 13:00 (CEST)   |
| 7. Enrolment of selected candidates   | From 30 July 2024, h 13:00 (CEST) to 20 August 2024   |

| STEPS   | DATES   |
|---|---|
| 8. Expression of interest in the clearing procedure of available places for eligible candidates on waiting list | From 30 July 2024, h 13:00 (CEST) to 20 August 2024 |
| 9. Publication of available places and list of candidates admitted to the clearing procedure                    | 23 August 2024                                      |
| 10. Enrolment of candidates who entered the clearing procedure  | From 23 August 2024 to 29 August 2024               |
| 11. Optional extraordinary clearing procedure of available places   | From 4 September 2024 to 21 November 2024           |
| 12. Deadline for graduating for enrolled students   | 30 December 2024                                    |

If, after the two ordinary selections, there will be available places, the Department - upon proposal of the examining commission - will decide whether opening an extraordinary clearing procedure reserved to the candidates included in the rankings of the two intakes or launching an extraordinary selection (third intake) open to all candidates.

The announcements will be published on the website of the degree programme and at [www.studenti.unibo.it](http://www.studenti.unibo.it) (**Studenti online**).

Candidates are invited to check regularly:

- the online service Studenti Online at [www.studenti.unibo.it](http://www.studenti.unibo.it)
- the institutional mailbox: [name.surname@studio.unibo.it](mailto:name.surname@studio.unibo.it) at [My e-mail for students](#) (the email account is assigned following the registration on Studenti Online) because these are the only instruments for being informed on the progress of the competition

(ranking, timing for the clearing procedure, enrolment etc.) and on the steps to undertake.

#### CANDIDATES WITH PREVIOUS ACADEMIC STUDIES

**All interested students shall apply according to the present Call for Application.**

Candidates who:

- transfer from another Italian university
- transfer from a degree programme of the University of Bologna,
- transfer to a degree programme under the new system,
- hold academic qualifications in addition to the entry qualification,
- have studied abroad,
- have withdrawn from studies or lost the student status

before registering for the selection procedure or starting the transfer or change procedure or ask for the shortening of the degree programme, **are invited to check the admission conditions to the second year of studies.**

In fact, in the academic year 2024/25 **only the first year of studies of “SCIENZE INTERNAZIONALI E DIPLOMATICHE” (code 6058)** under the new system is offered. Therefore, admitted candidates who decide to enrol and **obtain the recognition of at least 40 credits** from previous studies can be admitted to the **second year of the master’s degree “SCIENZE INTERNAZIONALI E DIPLOMATICHE” (code 9247)** under the previous system with the possibility to choose among the two curricula taught in Italian:

- Politica e sicurezza internazionale;
- Politica e governo nel mondo globale.

#### SCHOLARSHIP DEDICATED TO THE MEMORY OF PROF. GIANPAOLO ROSSINI

The Department for Political and Social Sciences and the Department of Economics of the University of Bologna will jointly assign a Scholarship DEDICATED TO THE MEMORY OF PROF. GIANPAOLO ROSSINI.

The scholarship amounts to 1.500€ (gross amount) and it will be awarded at the end of the admission procedures for the Academic Year 2024/2025 to the selected student who has completed the enrolment procedure in the Masters’ Degree in *Scienze Internazionali e Diplomatiche* and has obtained the highest score in the first, the second and the possible extraordinary third intake. Should there be candidates with equal score, priority will be given to the youngest candidate.

The scholarship will be awarded in compliance with the Managing Director of the Campus Area order and the payment will be made by the Forlì Campus administrative offices.

The ranking list will be published on [Studenti Online](#) in the admission request detail section of each applicant.

The selected student will be informed by email and a deadline to accept the scholarship will be announced.

In case of refusal of the scholarship from the selected candidate, the scholarship will be made available to the next candidate in the ranking list.

#### **1 – AVAILABLE PLACES**

For the academic year 2024/2025 a total number of 140 places are available for admission to the Master’s Degree in Scienze Internazionali e Diplomatiche, class LM-52, distributed as follows:

- **n. 80 places for Italian, EU candidates and Non-EU candidates with EU equivalent status;**
- **n. 20 places for Non-EU candidates residing outside Italy.**

Two selection intakes are schedule. The overall number of 140 places are distributed as follows:

| First intake  | Second intake  |
|---|--|
| <ul style="list-style-type: none"> <li>• Italian/EU/non-EU candidates with equivalent status: <b>n. 80 places</b></li> <li>• Non-EU candidates residing outside Italy: <b>n. 10 places</b></li> </ul> | <ul style="list-style-type: none"> <li>• Italian/EU/non-EU candidates with equivalent status: <b>n. 40 places + available places not assigned in the first intake</b></li> <li>• Non-EU candidates residing outside Italy: <b>n. 10 places + available places not assigned in the first intake.</b></li> </ul> |

For the purposes of this call for applications, candidates may check which category they are in by checking the University of Bologna website: <https://www.unibo.it/en/WhoAreInternationalStudents>

In particular:

- **ITALIAN, EU AND NON-EU CITIZENS WITH EQUIVALENT STATUS** are indicated at point 1) of the website;
- **NON-EU CITIZENS WITH RESIDENCY ABROAD** are indicated at point 2) of the website.
- **NON-EU CITIZENS WITH RESIDENCY ABROAD WHO COMPETE WITH EU STUDENTS FOR ADMISSION TO RESTRICTED ACCESS DEGREE PROGRAMME** are indicated at point 3) of the website;
- **CHINESE CANDIDATES TAKING PART IN THE MARCO POLO PROGRAMME WHO COMPETE WITH NON EU CANDIDATES RESIDING OUTSIDE ITALY, WITHOUT RESERVED QUOTA** are indicated at point 4) of the website.

Available places reserved to Italian/EU/Non-EU candidates with equivalent status and non-EU residing outside Italy not assigned in the first intake will be made available to the same quota in the second intake.

Available places reserved to Non-EU candidates residing outside Italy not assigned in the second intake will be made available to Italian/EU/non-EU with equivalent status in the second intake.

## 2 – ADMISSION REQUIREMENTS

For admission to the Second Cycle Degree Programme in “*Scienze internazionali e diplomatiche*” it is necessary to have a First Cycle Degree from an Italian university or an equivalent First Cycle Degree from a non-Italian University which grants access to a Second Cycle Degree in the issuing country.

In addition, the admission is conditional on:

- 1) The assessment of the ENTRY REQUIREMENTS
- 2) The assessment of the KNOWLEDGE OF THE ENGLISH LANGUAGE AT A MINIMUM OF B2 LEVEL
- 3) THE ASSESSMENT OF THE SUITABLE PREPARATION
- 4) The POSITION IN THE RANKING LIST WITHIN THE NUMBER OF THE AVAILABLE PLACES

Detailed information is reported in the following sections.

## 1. ENTRY REQUIREMENTS

For admission to the Second Cycle degree Programme in “*Scienze internazionali e diplomatiche*” it is necessary to have one of the following University qualifications:

**A - Italian qualifications belonging to one of the following Degree classes ex D.M. 270/04:**

|  |   |
|--|---|
| <b>L-5</b> Philosophy                          | <b>L-36</b> Political Science and International Relations |
| <b>L-11</b> Modern languages and civilisations | <b>L-37</b> Peace studies                                 |
| <b>L-12</b> Applied languages                  | <b>L-40</b> Sociology                                     |
| <b>L-14</b> Legal studies                      | <b>L-42</b> History                                       |
| <b>L-16</b> Administration                     | <b>DS/1</b> Defence and security                          |
| <b>L-20</b> Communication                      | <b>LMG/01</b> Law   |
| <b>L-33</b> Economics                          |   |

**Or:**

Access to the degree programme is also open to students who hold a degree from a class other than those listed above provided they have obtained at least 32 ECTS/ CFU credits in one or more of the following groups of scientific-disciplinary sectors (SSDs):

**IUS/13** International Law  
**IUS/14** European Union law  
**M-GGR/02** Economic and political geography  
**M-STO/02** Modern history  
**M-STO/03** History of Eastern Europe  
**M-STO/04** Contemporary history  
**SECS-P/01** Economics  
**SECS-P/02** Economic policy  
**SECS-S/01** Statistics  
**SPS/03** History of political institutions  
**SPS/04** Political science  
**SPS/05** American history and institutions  
**SPS/06** History of international relations  
**SPS/07** General sociology  
**SPS/11** Political sociology  
**SPS/13** African history and institutions  
**SPS/14** Asian history and institutions

(NB: the titles listed above refer to the SSD, while exams belonging to these SSDs may have different names).

**B - Italian academic qualifications belonging to the Degree classes established by the Italian**



**Ministerial Decree** D.M. 509/99 which have been assimilated to the Degree classes ex DM 270/04, as reported in point A, according to the inter-ministerial Decree of 9 July 2009;

**C - Italian academic qualifications awarded before the Italian Ministerial Decree D.M. 509/99 and NON-ITALIAN ACADEMIC QUALIFICATIONS:** the examining Commission will assess the correspondence between the disciplinary field of the candidate's entry qualification and the Degree classes listed in point A.

**Candidates who still have to obtain their First Cycle Degree** are allowed to apply if they have got and regularly registered **at least 140 CFU** by 6 MAY 2024, H 13:00 (CEST) for the first intake and by 3 JULY 2024 H 13:00 (CEST) for the second intake.

Candidates holding non-Italian academic qualifications or an Italian academic qualification awarded before D.M. 509/99 (without credits) or a single cycle degree belonging to the class LMG/01 and are allowed to apply if **they have completed the 77,78% of the academic career.**

**ATTENTION:** in order to check if the candidate has obtained 140 CFU, Transcripts of records related to exams done during Erasmus or other mobility and not yet registered will be taken into account, according to the correspondence table indicated in the Learning agreement.

**In any case, the credits obtained abroad and not yet registered WILL NOT BE TAKEN INTO ACCOUNT IN THE CALCULATION OF THE WEIGHTED AVERAGE GRADE for the assignment of points for the assessment of the Academic Merit, indicated at [section 3](#) of this call.**

**Candidates who still have to obtain their First Cycle Degree** who are successfully admitted will be able to enrol in the Master's Degree in Scienze Internazionali e Diplomatiche on a conditional basis and **MUST** graduate by **30<sup>th</sup> DECEMBER 2024**. Failure to graduate by this deadline, the candidate loses the right to enrol on this Degree Programme.

## **2. THE KNOWLEDGE OF THE ENGLISH LANGUAGE AT A MINIMUM OF B2 LEVEL**

According to the Common European Framework of Reference for Languages, attested by one of the following certificates **issued no more than 2 years** prior to the application deadlines:

- all the certifications indicated in the table of equivalence of the Linguistic Centre at the link: <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica>
- TOEFL paper -based of at least 550 points;
- Trinity GESE 8;
- a B2 level certificate in English released by a University Language Centre;
- OOPT (Oxford Online Placement Test) of B2 level;

**Or** candidates must be **in one** of the following conditions:

- being English mother tongue

- having obtained at least 8 credits, also in laboratory activities, in the SSD L-LIN/12 with an average grade of at least 24/30 (the credits obtained on a PASS basis will not be taken into account);
- having obtained a BA entirely taught in English in Italy or abroad;
- having obtained a Diploma IB (International Baccalaureate), High School Diploma, GCE (General Certificate of Education) obtained in English language (at least 50% of the courses taught in English).

The candidates who do not submit one of the certificates (or self-certificates in case of activities carried out at Italian public Universities) listed above are required to pass an online **English test of B2 level** schedule for each intake in the dates reported in the [GENERAL CALENDAR](#) (more details at [section 3](#)).

### 3. THE ASSESSMENT OF THE SUITABLE PREPARATION

The admission to the Second Cycle Degree in “*Scienze internazionali e diplomatiche*” is conditional on the positive assessment of the suitable preparation based on the interdisciplinary academic knowledge in the political, economic, legal, linguistic, sociological and historical areas.

The assessment is carried out on the basis of the documents submitted online by the candidates and it is positive only if the minimum score is reached (see [section 3](#) for more details).

### 4. POSITION IN THE RANKING LIST WITHIN THE NUMBER OF THE AVAILABLE PLACES

The Master’s Degree in “*Scienze internazionali e diplomatiche*” has a restricted access on the basis of the available places. Therefore, to be admitted in the degree programme it is necessary to be placed in the ranking within the limit of the quotas of available places for each intake ([section 1](#)).

#### 2.1 – SPECIFIC REQUIREMENTS AND PROCEDURES FOR INTERNATIONAL STUDENTS

NON-EU CANDIDATES RESIDING OUTSIDE ITALY in addition to applying for admission to the master’s degree in “*Scienze internazionali e diplomatiche*” according to this call must also comply with the terms and procedures to enrol at Italian Universities which are annually established by the Italian Ministry of University and Research (MUR) available at <http://www.studiare-in-italia.it/studentistranieri/>.

Particularly, they are required to:

- have a Degree which grants access to a Second Cycle Degree in Italian university
- submit the pre-enrolment application to the Italian Embassy-Consulate in the student's country of residence through the website University (<https://www.universitaly.it>). It is possible to choose one degree programme for which the candidate must result admitted;
- meet the requirement of knowledge of the Italian language in case, after admission, they decide to enrol to the curriculum **POLITICA E SICUREZZA INTERNAZIONALE** taught in Italian.

ATTENTION:

- Non-EU candidates residing outside Italy who are interested only in the curriculum **TRANSNATIONAL CHALLENGES AND GLOBAL GOVERNANCE** taught in English are **exempted from the verification of the Italian language knowledge, but will not be able to choose the curriculum POLITICA E SICUREZZA INTERNAZIONALE taught in Italian at the moment of enrolling.**
- Only the **Non-EU candidates residing outside Italy who meet the requirement of Italian knowledge** by the date of publication of rankings for each intake can select the curriculum **POLITICA E SICUREZZA INTERNAZIONALE** taught in Italian at the moment of enrolling. Failure to meet this requirement, the candidate will be automatically assigned to the curriculum taught in English by the Student Administration Office;
- **students taking part in the Marco Polo Programme**, if admitted, will be allowed to enrol **ONLY** in the curriculum **POLITICA E SICUREZZA INTERNAZIONALE** taught in Italian. Moreover, they must verify the certificate of Italian language knowledge of at least B1 level on **Studenti Online** and deliver the original at the Student Administration Office of Forlì upon enrolment. More information is available at <https://www.unibo.it/en/MarcoPoloProject> .

Non-EU candidates residing outside Italy who are interested in enrolling in the curriculum **POLITICA E SICUREZZA INTERNAZIONALE** taught in Italian can meet the requirement of knowledge of the Italian language **BY THE PUBLICATION OF THE RANKINGS** indicated in the [GENERAL CALENDAR](#) in two ways:

- by passing the **Italian language test** organized by the University of Bologna;
- by submitting a **valid certificate of knowledge of the Italian language or high school qualification obtained in Italian.**

In particular, IN THE FIRST INTAKE (with ranking published on 31 May 2024) they have to:

- pass the test of Italian language by 16/05/2024, h 14:30 CEST (with registration on **Studenti Online** by 09/05/2024, h 12:00 CEST);

Or

- upload a certificate of Italian language or an high school qualification obtained in Italian on **Studenti Online** by 13/05/2024 (with verification results by 20 May 2024).

**IN THE SECOND INTAKE** (with ranking published on 26 July 2024), they have to:

- pass the test of Italian language by 11/07/2024, h 14:30 CEST (with registration on **Studenti Online** by 04/07/2024, h 12:00 CEST);

OR

- upload a certificate of Italian language or high school qualification obtain in Italian on **Studenti Online** by 08/07/2024 h 12:00 CEST (with verification results by 15 July 2024).

Non-EU candidates residing outside Italy who are interested in enrolling in the curriculum **POLITICA E SICUREZZA INTERNAZIONALE** compete with the EU candidates if they hold one of the certificates or high school qualifications in Italian of Group 2 as listed at [www.unibo.it/provaitaliano](http://www.unibo.it/provaitaliano) . In order to be assigned to this category of international students

and meet the requirement of Italian language, they need to upload the document attesting the knowledge of Italian on **Studenti Online**:

- by 13/05/2024 (with verification results by 20 May 2024) in the first intake;
- by 08/07/2024 (with verification results by 15 July 2024) in the second intake.

At [www.unibo.it/provaitaliano](http://www.unibo.it/provaitaliano) you will find

- the calendar and how to take the test of Italian (only for the Non-EU candidates residing outside Italy);
- the list of certificates and qualifications which meet the requirement of the Italian language knowledge and how to submit them (both for Non-EU candidates residing outside Italy and Non-EU candidates residing outside Italy who compete with EU candidates).

For detailed information please consult

<https://www.unibo.it/en/sEnrollingInASecondCycleDegreeProgrammeForeignQualification>

<https://www.unibo.it/en/ProceduresForDegreeProgrammes>

## ATTENTION

**Non-EU candidates having a permit of stay for study reasons** who formally renounce to their studies at this or other Italian university **lose the requirement the stay in Italy** with consequent withdrawal of the permit of stay. In this case, they will have to return to their home country and start the procedures of pre-enrolment to the Italian diplomatic authorities through University portal by the terms annually established and announced at <http://www.studiare-in-italia.it/studentistranieri>.

## 3 – SELECTION PROCEDURE AND EVALUATION CRITERIA

The selection for admission to the Master's Degree in "*Scienze Internazionali e Diplomatiche*" consist in:

- **ASSESSMENT OF ENTRY REQUIREMENTS**
- **ASSESSMENT OF THE KNOWLEDGE OF THE ENGLISH LANGUAGE AT A MINIMUM OF B2 LEVEL**
- **THE ASSESSMENT OF THE SUITABLE PREPARATION**

on the basis of the **documents submitted** by the candidate (see [section 4](#)).

The **ASSESSMENT OF ENTRY REQUIREMENT AND ASSESSMENT OF THE KNOWLEDGE OF THE ENGLISH LANGUAGE AT A MINIMUM OF B2 LEVEL** are carried out according to the criteria detailed in [section 2](#) – ADMISSION REQUIREMENTS.

The candidates who do not have at least one of the certificates (or self-certificates) required by this call ([section 2, point 2](#)) to prove the possession of the English knowledge are expected to take the **TEST OF ASSESSMENT OF B2 LEVEL ENGLISH KNOWLEDGE**:

- On **13 May 2024**, h 10:00 (CEST) in the first intake
- On **9 July 2024**, h 10:00 (CEST) in the second intake.

The test of English language is **ONLINE** through the platform **ZOOM**. To take the test it is necessary to connect from a PC or laptop equipped with camera and microphone. The instructions to access the test will be sent to the candidates two days before the test date, to the institutional email address ([name.surname@studio.unibo.it](mailto:name.surname@studio.unibo.it)).

The test used for the assessment is **Oxford Online Placement Test – OOPT**. The test is divided into two parts:

1. Use of English (grammar and vocabulary); 2 Listening.

The duration of the test is 60 minutes.

**Failure to take or pass the OOPT test**, if due, will imply the exclusion from the selection for admission to this degree programme.

The **LIST of CANDIDATES REQUIRED to take the test of English** is published on **Studenti Online** at [www.studenti.unibo.it](http://www.studenti.unibo.it) together with the results of the assessment of the admission requirements:

- On 10 May 2024, in the first intake
- On 8 July 2024, in the second intake.

**CANDIDATES WITH DISABILITIES OR SPECIFIC LEARNING DISORDERS (DSA)** can ask for an adaptation of the English test by attaching the relevant form to the application (section 4).

The **RESULTS** of the assessment test of B2 English level are published on **Studenti Online** at [www.studenti.unibo.it](http://www.studenti.unibo.it) :

- On **14 May 2024** in the first intake
- On **10 July 2024** in the second intake

In detail page of the admission request (“requests in progress”).

The OOPT test for the assessment of the English knowledge does not award any attestation and the results obtained will be communicated directly to the examining Commission for the purpose of this selection procedure.

**Only candidates who fulfil the admission and linguistic requirements are admitted to the assessment of the suitable preparation.**

**THE ASSESSMENT OF THE SUITABLE PREPARATION** depends on the positive assessment **of the documents submitted**. The minimum score to be considered eligible is **60/100**.

*Selected candidates are admitted to the Second Cycle Degree in Scienze Internazionali e Diplomatiche, class LM-5,2 according to their position in the ranking, **ON THE BASIS OF THE NUMBER OF AVAILABLE PLACES**.*

The **ASSESSMENT RESULTS** are published together with the final rankings ([section 5](#)).

The maximum score for the **ASSESSMENT OF THE SUITABLE PREPARATION** is **100 points**, distributed as follows:

- academic merit (weighted average grade of the exams of the entry qualification): **up to 60 points**
- consistency of the credits obtained in the scientific sectors (SSD): **up to 25 points**
- international experiences: **up to 10 points**

- other activities consistent with the degree programme: **up to 5 points**

In particular,

- **the ACADEMIC MERIT (max 60 points) is calculated according to the following formula:**

$$[(\text{Weighted average grade of the exams} - 18) \times 60/11,5]$$

**60 points** are given to candidates with a weighted average grade of the exams of at **least 29,5 out of 30**.

**A reduction** is applied to candidates with **less than 170 credits** of registered exams, according to the following formula:

$$[(\text{Weighted average grade of the exams} - 18) \times 60/11,5] - [(170 - \text{CFU obtained}) \times 0.37]$$

For the **qualifications obtained or to be obtained in another country than Italy**, the examining Commission will assign the score using the ECTS credit system or, if this system cannot be used, considering the single qualification.

- **CONSISTENCY OF THE CREDITS OBTAINED IN THE SCIENTIFIC SECTORS (SSD) (max 25 points)** is calculated as follows:

**¼ points for each CFU (University credit) in the following SCIENTIFIC SECTORS (SSD):**

**A – Economic disciplines (max. 10 points)**

SECS-P/01 Economics

SECS-P/02 Economic Policy

SECS-P/03 Public Economics

SECS-P/05 Econometrics

SECS-P/06 Applied Economics

SECS-P/09 Finance

SECS-P/12 Economic History

SECS-S/01 Statistics

SECS-S/04 Demography

SECS-S/05 Social Statistics

**B – Law disciplines (max. 5 points)**

IUS/01 Private Law

IUS/02 Comparative Private Law

IUS/04 Business Law

IUS/09 Public Law

IUS/10 Administrative Law

IUS/11 Ecclesiastical Law

IUS/13 International Law

IUS/14 European Union Law

IUS/21 Comparative Public Law

**C – Linguistic disciplines (max. 8 points)**

L-LIN/04 Language and Translation - French

L-LIN/07 Language and Translation - Spanish

L-LIN/09 Language and Translation – Portuguese and Brazilian

L-LIN/12 Language and Translation - English

L-LIN/14 Language and Translation - German

L-LIN/21 Slavic Studies

L-OR/12 Arabic Language and Literature

L-OR/21 Chinese and South Asian Languages and Literatures

L-OR/22 Japanese and Korean Languages and Literatures

**D – Political science disciplines (max. 10 points)**

SPS/01 Political Philosophy

SPS/04 Political Science

**E – Sociological disciplines (max. 5 points)**

SPS/07 General Sociology

SPS/08 Sociology of Culture and Communication

SPS/09 / Economic Sociology and Sociology of Work and Organisations

SPS/10 Urban and Environmental Sociology

SPS/11 Political Sociology

**F – Historical and geographical disciplines (max. 8 points)**

M-GGR/02 Economic and Political Geography

M-STO/02 Modern History

M-STO/03 History of Eastern Europe

M-STO/04 Contemporary History

SPS/02 History of Political Thought

SPS/03 History of Political Institutions

SPS/05 American History and Institutions

SPS/06 History of International Relations

SPS/13 African History and Institutions

SPS/14 Asian History and Institutions

*(PLEASE NOTE: the above-mentioned list refers to the scientific disciplinary sectors SSD, the exams may have different titles)*

**For the qualifications obtained or to be obtained under DM 509/99 (with no CFU) or in another country than Italy**, the examining Commission will evaluate the consistency of the exams passed with the above mentioned Italian scientific sectors.

- The evaluation of **INTERNATIONAL EXPERIENCES (MAX 10 POINTS)** will be done according to the following criteria:

- Up to 5 points for the university student mobility such as Erasmus or Overseas (only concluded experiences, documented by a transcript of records, will be taken into account)
- 1 point for every 100 hours of internship, curricular or extra-curricular, carried out abroad, on topics consistent with the degree programme during the academic career;
- 0,5 points for every 100 hours of internship carried out in Italy during the academic career on topics consistent with the degree programme
- 1 point for international certificates of language knowledge other than English of at least C1 level.

➤ The evaluation of **OTHER ACTIVITIES CONSISTENT WITH THE DEGREE PROGRAMME (max. 5 points)** will follow the criteria mentioned below:

- 1 point for voluntary service or exchange of international importance
- from 2 to 4 points for additional academic qualifications.

The examining commission, appointed by the Department of Political and Social Science, is composed of at least 3 members among the teaching staff of the Degree Programme, is in charge of ensuring that the selection procedure is being carried out correctly.

#### 4 – APPLICATION PROCEDURE

In order to apply the candidate has to complete the online registration by the following mandatory deadlines:

**from 29 February 2024 to 6 May 2024, h 13:00 (CEST)** for the first intake;

**from 7 May 2024 to 3 July 2024, h 13:00 (CEST)** for the second intake.

In order to register:

1. **Connect to [Studenti Online](http://www.studenti.unibo.it)** on the website [www.studenti.unibo.it](http://www.studenti.unibo.it) using your **SPID or CIE account**. The system collects automatically your data and creates your **University of Bologna Username** ([name.surname@studio.unibo.it](mailto:name.surname@studio.unibo.it)) and **password** and an **email account**.  
If you are an international student without an identity document issued in Italy, you can obtain your username and password at [www.studenti.unibo.it](http://www.studenti.unibo.it) selecting “REGISTER”, then “INTERNATIONAL STUDENTS REGISTRATION”.
2. click on “**ADMISSION APPLICATION**” button, select “**SECOND CYCLE DEGREE PROGRAMME**”, then “**SCIENZE INTERNAZIONALI E DIPLOMATICHE**” and *first* or *second* intake;
3. attach online the following documents (**pdf format**):
  - **completed application form** (available at [Studenti online](http://www.studenti.unibo.it) and on the website <https://corsi.unibo.it/2cycle/InternationalRelationsDiplomaticAffairs/admission>);
  - **Graduation certificate and list of exams passed with respective results**



in case of a **Bachelor's (First Cycle) Degree obtained or to be obtained in Italy**, candidates shall upload the graduation self-certification with the list of the exams passed and results, credits and areas of study (SSD); forms for self-certification are available on the website [Studenti Online](#).

Such certificate is automatically retrieved by the system for University of Bologna students and graduates (see [point 4](#) below).

In the case of **Bachelor's (First Cycle) Degree obtained or to be obtained from a non-Italian University**, it is necessary to upload the graduation certificate (if obtained), with the full transcript of all exams passed with results and credits, issued and certified by the University awarding the qualification. In case the required documents are not written in French, English or Spanish, they shall be accompanied by a **translation into English or Italian** (the translation can be done by the applicants themselves as well).

If available, the candidate can attach the official translation into Italian (for the qualifications that are not written in French, English or Spanish), the legalization (if due) and Declaration of Value or Diploma Supplement, required for enrolling.

- **Minimum B2 Level (CEFR) English language knowledge attested by one** of the certificates listed in [section 2.2](#) THE KNOWLEDGE OF THE ENGLISH LANGUAGE AT A MINIMUM OF B2 LEVEL (if issued by public Italian University applicants may upload a self-certificate);
- **Attestation of international experiences and other activities consistent with the degree programme** (see [section 3](#) for more information on the assessable activities): only official attestations of activities issued by the organization where such activities took place submitted online will be taken into consideration for the purpose of the selection procedure; self-certificates are admitted only in the case the above-mentioned experiences have been carried out at Italian public institutions (in the latter case the contact details must be included for verification).
- **Copy of a valid ID or passport;**
- **Copy of a valid Italian permit of stay**, if already held by the NON-EU candidate (mandatory for NON UE candidates with equivalent status);
- **Request of adaption for candidates with DSA or disabilities who are required to take the English test.**

4. **IN ORDER TO COMPLETE THE ADMISSION PROCEDURE, IT IS ALSO NECESSARY TO DECLARE THE POSSESSION OF A VALID DEGREE QUALIFICATION, INDICATING ALL EXAMS TAKEN, FINAL MARKS AND THE RESPECTIVE AREAS OF STUDY (SSD).** ACCORDING TO THE CONDITION IN WHICH THE CANDIDATE IS AT THE TIME OF THE REGISTRATION FOR THE SELECTION ROUND, HE/SHE SHALL FOLLOW THE INSTRUCTIONS BELOW:
- **candidates graduate from the University of Bologna:** during the application process, candidates may confirm the qualifications obtained at the University of Bologna that is automatically proposed by the system and there is no need to enter any other career information.
  - **candidates currently enrolled at the University of Bologna (graduating students):** during the application process, candidates may confirm the degree they are attending at the University of Bologna that is automatically proposed by the system and there is no need to enter any other career information. In order to assess the admission requirements, the exams recorded by the deadline for enrolment in the selection for which they are competing will be considered.
  - **graduate or graduating candidates from other Italian Universities:** during the application process, candidates shall indicate the University Degree. In order to complete the admission request, candidates will have to specify the list of exams passed in their previous career. The application can be updated up to selection deadline.
  - **candidates who have obtained a University degree abroad:** during the application process, it is mandatory to indicate the University Degree achieved. Please make sure to insert all the exams and credits passed during the previously indicated qualification. The application can be updated up to the selection deadline.
5. **Pay the registration fee of € 50.00 on PagoPA** (unless it has been already paid for the first intake) by following the instructions reported at **Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)). The **amount paid cannot be refunded** under no circumstances. The application is valid after the payment has been done.

For assistance with the completion of the on-line admission application, candidates can contact the Help Desk of Studenti Online tel. number **+39 051 2080301** or e-mail [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it).

Applications to the Master's Degree "*Scienze Internazionali e Diplomatiche*" that are not accompanied by all the compulsory documents or that are received after the closing date or whose registration fee has not been paid will not be considered under any circumstances.

## **5 – ADMISSION RANKING LISTS**

When each selection process is completed, the candidates holding the entry requirements and language skills who have reached at least 60/100 in the assessment of the personal preparation are considered eligible. Successful candidates will be admitted to the master's degree in Scienze Internazionali e Diplomatiche, class LM-52, for each quota of reserved places, according to their position in the ranking lists **up to the maximum number of available places**.

Candidates who do not reach the minimum score of 60 points will not be able to enrol in master's degree in Scienze Internazionali e Diplomatiche in any case.

**In the case of candidates with equivalent score**, the priority will be given to the youngest.

The ranking lists will be posted:

**on 31 May 2024 from 13:00 CEST** for the first intake,

**on 26 July 2024 from 13:00 CEST** for the second possible intake

On **Studenti online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the detail page of the admission request, as the only legal representation of the admission ranking list.

## **6 – ENROLMENT**

Selected candidates must enrol by the mandatory deadlines reported in the [GENERAL CALENDAR](#):  
from **6 June 2024, h 13:00 to 1 July 2024** in the first intake,  
from **30 July 2024, h 13:00 to 20 August 2024** in the second intake.

A. Candidates who enrol for the first time

in order to complete the enrolment process, selected candidates shall:

- Connect to **Studenti Online** on the website [www.studenti.unibo.it](http://www.studenti.unibo.it)
- Select "REGISTRATION", then "SECOND CYCLE DEGREE PROGRAMME" and finally "SCIENZE INTERNAZIONALI E DIPLOMATICHE"

- **Enter the requested data** in the online form and attach a **passport-style picture**. In the case of false declarations punished by art. 496 of the Italian penal code, the candidate loses the right to enrol and any related benefits, together with the right to any reimbursement of the payments made.
- While completing the enrolment procedure candidates must choose the curriculum between “**POLITICA E SICUREZZA INTERNAZIONALE**” (in Italian) and “**TRANSNATIONAL CHALLENGES AND GLOBAL GOVERNANCE**” (in English). Information regarding some obligations connected to the choice of the curriculum for international students are reported at [section 2.1](#).
- **Pay the first instalment** or alternatively the full annual fee by a single instalment through the PagoPA platform according to the methods indicated at [Studenti Online \*\*www.studenti.unibo.it\*\*](#). Failure to pay the tuition fee will entail being excluded from the procedure. **No late fee payment is admitted.**
- **The student’s career has to be activated by 28 February 2025** or the enrolment will be cancelled.

After paying the first instalment of tuition fees, candidates shall check in [Studenti Online](#), in the detail of the registration request, the next steps necessary to validate their identity and activate their university career.

Candidates whose university career cannot be automatically activated will have to contact the Student Administration Office / *Segreteria Studenti* of Forlì to validate their identity and/or to send the necessary documents to complete their enrolment.

After the career is activated, students can start to use all the services of the University such as online study plan, signing up for exams, getting access for WIFI, online library resources and Campus LABIC, use MyUnibo app and make academic career procedures (change of Degree programme, transfer to another Italian University, withdrawal from studies). Besides, students will receive an e-mail with the QR code and the instructions to **print the badge**.

**Students asking for the recognition of a previous or simultaneous university career of Master level**, after completing their enrolment, by November 28th 2024 shall apply for a shortened degree programme according to the detailed procedure at <http://www.unibo.it/en/ShorteningOfTheDegreeProgramme>.

Information on simultaneous enrolment in different programmes, in compliance with law n. 33 of 12 April 2022 is available at <https://www.unibo.it/en/SimultaneousEnrolmentInDifferentCourses>.

In the following cases, candidates must check the further steps required to complete the activation of their career:

- a) **Non-EU with equivalent status** students who have obtained their **qualification in Italy** shall send to [segforli@unibo.it](mailto:segforli@unibo.it) a copy of their valid permit of stay; in case the **qualification was obtained abroad** they are requested to upload their diploma together with the other

requested documents on [www.studenti.unibo.it](http://www.studenti.unibo.it) "*Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications*".

**PLEASE NOTE:** Please check carefully **Who are international students** <https://www.unibo.it/en/WhoAreInternationalStudents> in order to gather information on what to refer to and which is the procedures applicable to each student. Please be aware that applicants who apply to the selection in one or the other group (NON-EU or EU equivalent) will affect their possibility to complete the enrolment procedure, if they apply as NON-EU equivalent and do not provide a valid permit of stay, although they have paid the first tuition fee instalment they will not be able to complete their enrolment.

- b) **Non-EU citizens residing abroad** have to check the information at the link <https://www.unibo.it/en/NonEuStudentsEnrolment>, then connect to **Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Calls (Bandi)", then select "*Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications*" – and upload together with the other requested documents a copy of their Entry Visa for study reasons and make an appointment with the Student Administration Office of Forlì Campus (send an email to [segforli@unibo.it](mailto:segforli@unibo.it)) in order to show the original visa. Students will then need to send valid residence permit to [segforli@unibo.it](mailto:segforli@unibo.it) or - if not yet obtained - copy of the study visa and then copy of the receipt issued by the Post Office confirming the application for the residence permit (with which the enrolment will be conditionally accepted).

**PLEASE NOTE:** admission and pre-enrolment validation with or without reserve do not grant any right to enrol, even in case the student obtains a VISA for study reasons, is already in Italy or has a Scholarship or any other benefit granted. In order to complete the enrolment and activate the career, the qualification shall be recognized as valid and authentic. The formal check of the academic title will be carried out after the student has paid the 1<sup>st</sup> instalment and the full original document have been submitted to the Student Administration Office of Forlì Campus.

- c) **Students holding a foreign qualification** obtained abroad shall check the information at the link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>, then connect to **Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Calls (Bandi)", then select "*Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications*" – and upload the documents connected with their qualification. Upon their arrival in Italy, they have to book an appointment with the Student Administration Office of Forlì Campus (send an email to [segforli@unibo.it](mailto:segforli@unibo.it)) to show the original documents.

**d) Selected candidates with pending qualifications** can enrol according to the methods and deadlines mentioned above, **even though they have not obtained the First Cycle Degree, provided that the entry qualification is obtained by 30 December 2024.**

After completing their Bachelor's (First Cycle degree) at the University of Bologna, the academic title will be automatically retrieved and the career will be activated.

After completing their Bachelor's (First Cycle degree) at another Italian or foreign University, students will need to login to **Studenti Online** in the detail of the registration request and insert the graduation mark by selecting the relevant **"add the graduation mark"** button in order to activate the career.

In case the degree was awarded abroad, the students will have also to contact the Student Administration Office / *Segreteria Studenti* of Forlì to submit the original certificate (as indicated at the previous point 'Students holding a foreign qualification').

**Failure to graduate by the deadline 30 December 2024, the candidate loses the right to enrol on this Degree Programme.**

#### B. Admitted candidates enrolled at another Italian University who wish to transfer

By the mandatory deadlines for each intake reported at the [GENERAL CALENDAR](#), candidates must:

- **connect** to **Studenti Online** on the website [www.studenti.unibo.it](http://www.studenti.unibo.it);
- enrol to the Second Cycle Degree in **"SCIENZE INTERNAZIONALI E DIPLOMATICHE"** and select the curriculum by following the instructions at [point A](#) and indicating the Italian University of origin and the name of the degree programme;
- **pay the first instalment** or alternatively the full annual fee by a single instalment through the PagoPA platform according to the methods indicated at **Studenti Online**;
- **submit the transfer application** to the University of origin by the deadlines there established.

Candidates will be able to pass exams at the University of origin until the request of transfer is submitted. The student's career at the University of Bologna will be activated only after the recognition and continuation of studies is approved by the Degree Programme Board.

Such candidates are required to pay a specific fee of transfer whose amount can be checked at <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna> .

The Student Administration Office will require the payment as soon as the University of origin has sent the documents related to the transfer.

#### C. Admitted candidates already enrolled at another degree programme of the University of Bologna (or students enrolled in the previous degree regulation opting to change to the new regulation)

1) Selected candidates currently enrolled in another degree programme of the University of Bologna who took part in the FIRST INTAKE, must follow the instructions reported below by the mandatory deadlines of the [GENERAL CALENDAR](#) (from 6 June 2024 h 13:00 CEST to 1 July 2024):

- **connect** to **Studenti Online** on the website [www.studenti.unibo.it](http://www.studenti.unibo.it);
- enrol to the Second Cycle Degree in “SCIENZE INTERNAZIONALI E DIPLOMATICHE” and select the curriculum according to the instructions reported at [Point A](#);
- **pay the first instalment** or alternatively the full annual fee by a single instalment through the PagoPA platform according to the methods indicated at **Studenti Online** [www.studenti.unibo.it](http://www.studenti.unibo.it);
- **from 25 July 2024 to 29 August 2024 complete the transfer application to change degree programme within Unibo on Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it));
- **click on the button “PASSAGGIO DI CORSO”** and insert the required information;
- **pay the fee of transfer** whose amount can be checked at <https://www.unibo.it/en/ChangingDegreeProgramme>

2) Selected candidates currently enrolled in another degree programme of the University of Bologna who took part in the SECOND INTAKE, must follow the instructions reported below by the mandatory deadlines of the [GENERAL CALENDAR](#) (from 30 July 2024 h 13:00 CEST to 20 August 2024):

- **connect** to **Studenti Online** on the website [www.studenti.unibo.it](http://www.studenti.unibo.it);
- **pay the first instalment** or alternatively the full annual fee by a single instalment through the PagoPA platform referred to the degree programme of origin for the new academic year. It is necessary to have regularly paid the tuition fees for the previous academic years;
- **complete the transfer application to change degree programme by clicking on the button “PASSAGGIO DI CORSO”** and insert the required information;
- **pay the fee of transfer** whose amount can be checked at <https://www.unibo.it/en/ChangingDegreeProgramme>

Candidates will be able to pass exams at the degree programme of origin until the request of transfer is submitted. The student’s career in the degree programme of destination will be activated **only** after the recognition and continuation of studies is approved by the Degree Programme Board.

#### D. Tuition fees and benefits

The **amount of the annual tuition fees, benefits and exemptions** are published on the University website at <https://www.unibo.it/en/Fees>.

The fee is composed of a fixed amount of €157.04 that it is necessary to pay even in case of full exemption and a variable amount calculated according to the economic situation of the family (ISEE). The maximum amount varies depending on the programme.

Fees are calculated progressively based on the valid ISEE attestation (or documents required for non Italian students), only if it is submitted according to the terms and conditions indicated at <https://www.unibo.it/en/Fees> . In case ISEE attestation is not submitted, the fee maximum amount foreseen for the degree programme will be assigned. The submission deadline is mandatory and exceptions are not admitted.

**You can submit your application independently from the enrolment** in a degree programme of the University of Bologna. The order when the two procedures are carried out is not relevant, provided that the deadlines for each of them are respected.

### **Benefits of the Regional Authority for the Right to Education (ER.GO)**

Detailed information on the benefits for the right to education such as scholarships, accommodation in student residences, catering services and other benefits are available in **the Call published by the Regional Authority for the Right to Education (ER.GO)** at [www.er-go.it](http://www.er-go.it)

**The application for ER.GO benefits and those for admission to the degree programmes are independent. It is necessary to submit the application for ER.GO benefits on the website [www.er-go.it](http://www.er-go.it)** by including the ISEE attestation. It is advisable to submit the application even though the student has not decided to enrol at the University of Bologna. Calls have a mandatory deadline for applying and exceptions are not admitted.

### **Important information for students who are enrolled in another degree programme**

Students who are enrolled in another degree course, before asking to be transferred shall check the requirements to have access to ER.GO benefits as detailed in ER.GO 24/25 call for Application as their career, after transferring to another Degree **will be calculated on their first enrolment year at the University**, regardless the credits recognition obtained and the year of enrolment that the Master's Degree academic board will assign. In addition, for the purpose of the merit requirements to access ER.GO benefits, only the credits recognized in the degree programme of destination are taken into consideration. That could imply a loss in the benefits.

### **Benefits offered by the University of Bologna**

Information on other benefits offered by the University of Bologna is available at <https://www.unibo.it/en/sScholarshipsAndFundingOpportunities> . For each type of benefit the terms and conditions to apply are detailed. Deadlines are mandatory and exceptions are not admitted.

**Students with recognized disability** equal or higher than 66% or with a **certificate of disability in compliance with the Italian Law 104/92** in order to have access to the exemptions detailed on <http://www.unibo.it/en/ExemptionsForDisabledStudents> shall send a copy of the certificate



attesting their conditions by email to [segforli@unibo.it](mailto:segforli@unibo.it) to the Student Administration Office / *Segreteria Studenti* of Forlì;

The **Collegio Superiore** of the University of Bologna (<http://www.collegio.unibo.it/en>) will publish in the coming months a call for admission of master's level for the Academic Year 2024/2025.

## 7 – CLEARING PROCEDURE

The clearing procedure is **foreseen ONLY IN THE SECOND INTAKE** and allows to reassign the positions left available by selected candidates upon conclusion of the enrolment procedure ([section 6](#)), according to the order of merit of the ranking list.

All eligible candidates who are placed after the last selected candidate, must express their interest in the clearing procedure:

**from 30 July 2024, h 13:00 to 20 August 2024**

In order to participate in the clearing process:

1. **Log on Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it));
2. **Express your interest in the clearing procedure**, by clicking on the relevant button to enter the clearing procedure available in the detail page of the admission request (“Requests in progress”) after the publication of the ranking list;
3. Check if the expression of interest has been regularly submitted by connecting again to **Studenti Online** in the detail page of the admission request: the page will show the **date of the expression of interest and a receipt of the request submitted**.

The candidates who have been assessed “Not eligible”, “Absent” or “Excluded” cannot participate in the clearing procedure.

The candidates who will not express their interest in the clearing procedure in accordance with the above-mentioned arrangements will be excluded from all the steps of the procedure.

**The number of available places and the list of candidates admitted to the clearing procedure** will be published on **Studenti Online** at [www.studenti.unibo.it](http://www.studenti.unibo.it), in the detail page of the admission request as the only legal means of communication on **23 August 2024**.

Eligible candidates admitted to Scienze Internazionali e Diplomatiche through the clearing procedure must enrol within the following mandatory deadline, according to the arrangements laid down at [section 6](#) of this call:

**from 23 August 2024 to 29 August 2024.**

## EXTRAORDINARY PROCEDURES OF VACANT PLACES

If, upon conclusion of the clearing process of the second intake, there are still vacant places, the Director of the Department of Political and Social Sciences can decide to open a possible extraordinary intake and /or a possible extraordinary clearing procedure reserved to the successful

candidates already placed in the ranking lists of the two intakes; in this second case, he will ask the Managing Director of the Campus Area of Forlì that the available places are fully assigned.

In both possible cases, **specific notices** will be posted on the website **Studenti Online** [www.studenti.unibo.it](http://www.studenti.unibo.it) and on the website of the degree programme.

Any extraordinary selection or clearing procedure must be concluded **no later than 21 November 2024**.

## **8 – FINAL INFORMATION AND CONTACTS**

Any announcements concerning this call will be published at **Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

Information on personal data processing is available at <https://www.unibo.it/en/Privacy>.

This call for applications, approved by the Managerial Decree whose repertoire and protocol numbers are printed on the official Italian version front page, is issued in compliance with the provisions of the Decree of the Italian Ministry of University and Research n. 1154/2021 and subsequent amendments and addenda regarding the accreditation of degree programmes.

**The implementation of the degree programme is conditional on the conclusion of the ministerial procedure.**

A selection appeal may be lodged to the relevant Regional Administrative Court (TAR) within 60 days from its publication.

Administrative procedures responsible is the head of the Student Administration Office of Forlì Campus (Segreteria studenti Campus di Forlì) dott.ssa Patrizia Ussani, tel. +39 0543 374815.

## **CONTACTS**

### ***For information on the Call for applications***

#### **Programme Coordinator**

**Elisa Landi**

Ufficio Gestione Corsi di Studio Scienze Politiche e Sociali - Via G. Della Torre 1, 47121 Forlì

E-mail [didatticaforli.lmsid@unibo.it](mailto:didatticaforli.lmsid@unibo.it)

For other contacts:

<https://corsi.unibo.it/magistrale/ScienzeInternazionaliDiplomatiche/contatti>

#### **Student Administration Office of Forlì Campus**

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail [segforli@unibo.it](mailto:segforli@unibo.it);

For other contacts: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

***To receive a technical assistance on Studenti online*** (such as institutional User ID and Password, data entry, malfunctioning of the online service):

## Help desk Studenti Online

Phone +39 051 20 80 301

E-mail [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

### ***Information for international students***

*For information on enrolments of international students and with a non Italian qualification:*

#### **Segreteria Studenti di Forlì**

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail [segforli@unibo.it](mailto:segforli@unibo.it);

For other contacts: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

***International candidates or candidates with a qualification obtained abroad*** can receive information on the eligibility of their degree, pre-enrolment, visa and permit of stay, financial aid for international students, etc. from the International Desk, in addition to the Programme Coordinator and the Student Administration Office:

#### **International Desk (Bologna)**

Via Marsala 49/A - Bologna

E-Mail [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

For other contacts: [www.unibo.it/ContattiStudentiInternazionali](http://www.unibo.it/ContattiStudentiInternazionali)

### ***Courses of Italian language for international students:***

#### **CLA - Centro Linguistico di Ateneo**

Forlì branch, Via Lombardini 5, 47121 Forlì

E-mail [cla.fo-segreteria@unibo.it](mailto:cla.fo-segreteria@unibo.it)

For other contacts: <https://centri.unibo.it/cla/it/contatti/segreterie-studenti-del-cla>

### ***Information on tuition fees and benefits***

#### **Tuition fees office**

E-mail [ases.contribuzionistudentesche@unibo.it](mailto:ases.contribuzionistudentesche@unibo.it)

Web page [www.unibo.it/Tasse](http://www.unibo.it/Tasse)

### ***Information for students with disabilities and SLD:***

E-mail [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it)

Webpage <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

The contact details of the **OTHER STUDENT SERVICES OF FORLÌ CAMPUS** are available at

<https://www.unibo.it/en/campus-forli/campus-services/campus-services-1>

#### **OFFICE CLOSURES**

- National holidays (<https://www.unibo.it/en/study/guide-to-choosing-your-programme/academic-calendar-1> )
- Friday 29 March 2024;

- Friday 26 April 2024;
- from Monday 12 August to Friday 16 August 2024 (summer holidays);
- Friday 4 October 2024 (only for Help Desk, International Desk, Services for students with disabilities and SLD, Tuition fees office);
- Tuesday 4 February 2025 (Forlì Patron Saint's Day)

Any additional extraordinary closures will be published at [www.unibo.it](http://www.unibo.it)

The Managing Director of the Campus Area of Forlì is dott.ssa **Antonella Mattioli**.

**Disclaimer:** The official Call for Applications for the admission to the 2nd cycle Degree Programme in Scienze Internazionali e Diplomatiche for the a.y. 2024/2025 (in Italian) is available on the website of the above mentioned degree programme. The present English version is unofficial, and solely intended for communication aims to non-Italian speaking applicants; the Italian version of the notice is fully authentic with respect to the authentic interpretation of the rules contained therein, also with regard to any disputes.